

SUBMISSION TEMPLATE: SHORT REPORT

*Completing this template replaces the Short Report. However, a summary table must be submitted as supporting documentation

IEQ – 3 LIGHTING COMFORT

Project Name: _____

Project Number: GS- _____

Points available: 3

Points claimed: _____

Criteria	Points available	Points claimed
General Illuminance	1	_____
Individual Control	1	_____
Glare	1	_____

Minimum Compliance

I confirm all lights, where relevant, contain high frequency ballasts, and the lights accurately address the perception of colour in the space.

Points available: none

I CONFIRM

General Luminance

I confirm that lighting levels provided in the nominated area are appropriate to the tasks performed in each type space.

Points available: 1

I CONFIRM

Individual Control

I confirm that each occupant in the nominated area has the ability to control the lighting levels in their immediate environment.

Points available: 1

I CONFIRM

Glare

I confirm that glare from bare lamps in all working spaces eliminated.

Points available: 1

I CONFIRM

[Insert the following details]

Provide a **summary table** that identifies

- The space serviced by the lighting layout,
- the location of the area,
- the maximum maintained Illuminance levels as required by the Credit Criteria,
- the area of the space,
- the area that is compliant in both square meters and percentage compliance,

and identifies the lighting layout and description and whether such layout is typical.

I confirm that I have attached supporting documents that support these claims

I CONFIRM

- Description of the modelling or measurement methodology and all inputs used.

- If the glare point is claimed, description of the method of glare control, and any modelling if required.

- Description of the modelling or measurement methodology used and all inputs used.

Supporting Attachments:

1. Attach Reflected Ceiling Plan (RCP)
2. Attach As Built Documentation (see checklist below)

Checklist – As Built Documentation	
Please confirm that all items below are clearly demonstrated in the As Built documentation as per RCP drawings or manufactured datasheets showing for each lighting layout:-	Y/N
The size of the area served by each lighting layout and the relevant lighting identifier	
The location of all luminaires	
The lamp type for each luminaire	
The ballast type for each luminaire	

Discussion: Insert any issues you would like to highlight and clarify to the Assessment Panel.

Author Details:

[Name]

[Position]

[Contact Details]

[Date]