

SUBMISSION TEMPLATE : SHORT REPORT

*Completing this template replaces the Short Report

ENE – 2 ENERGY SUB METERING

Project Name: _____

Project Number: GS- _____

Points available: **2**

Points claimed: _____

| Criteria | Points available | Points claimed |
|-----------------------|------------------|----------------|
| Sub metering | 1 | _____ |
| Lighting Sub metering | 1 | _____ |

Substantive Electrical Users

I confirm that sub metering is provided for ALL substantive electrical energy users within the project.

AND

that an effective monitoring system is installed to monitor all sub-meters and a metering strategy is prepared

[I confirm that I have attached supporting documents that support these claims](#)

Points available: 1

I CONFIRM

Summary Table

Insert details of all separately sub-metered spaces and substantive loads in the fitout.

| |
|--|
| |
|--|

- Description of how the energy is effectively monitored during the fitout’s operation and how fitout occupants have access to their consumption data.

| |
|--|
| <p>I confirm that I have attached supporting documents that support these claims</p> |
|--|

Supporting Attachments:

- a. Attach **As-Built drawing(s)** which are marked up to show the location of all sub meters and the loads of all substantive energy demands
- b. Attach a copy of the **Metering Strategy**

Checklist: Metering Strategy

| Please confirm that the Metering Strategy describes the following:- | Yes/No |
|---|--------|
| The frequency of meter readings, data collection and storage, and reporting method; and | |
| How metering errors are to be identified and provide guidance on future calibration or verification requirements (where applicable) | |

Discussion: Insert any issues you would like to highlight and clarify to the Assessment Panel.

Author Details:

[Name]

[Position]

[Contact Details]

[Date]