

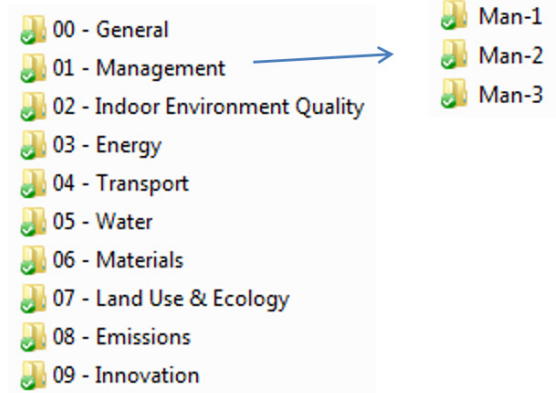
GREEN STAR SA – EXISTING BUILDING PERFORMANCE

PILOT SUBMISSION REQUIREMENTS

13 Aug 2014

In compiling your Round 1 Submission for your Green Star SA - Existing Building Performance Rating, please be sure to follow the checklist below.

- ✓ **Digital (not hardcopy)**
- ✓ **One folder per credit** (see example to right)
- ✓ **Filenames Labeled (E.g. Meter_Readings.pdf)**
- ✓ **.pdf format (except for the rating tool and calculators)**
- ✓ **.pdf's bookmarked if they contain multiple doc's**
- ✓ **Include a copy of any clarifications or approved alternatives issued to you**
If you are using a clarification issued to you by the GBCSA or tool development team, it must be included with the documents submitted for that credit.
- ✓ **Include a 'General' Folder for Rating Tool Spreadsheet, etc.**
- ✓ **Submit only what is required.**
Do not submit superfluous information or further motivation for compliance beyond what is called out in the template.
- ✓ **Send via 'DropBox' (or other file-sharing link) to ebp@gbcsa.zendesk.com**



We wish you all the best as you compile your Round 1 Submissions!